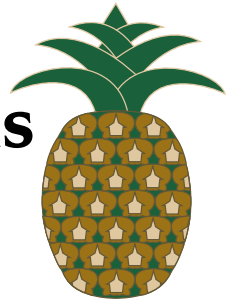


Congregational Hospitality Tools



Welcome Letter/Pastor Letter

The Welcome Letter/Pastor Letter is designed to be used as a follow up for guests who visit your congregation for worship or other activities. It is suggested that this follow up be done, at least 48 hours after the guest's visit. The wording on this sample is provided for your consideration. Feel free to adjust as needed to fit your congregation. Some congregations make hand-written notes to deliver with a small gift. Be creative in ways your congregation can honor guests and welcome guests to return. Let this letter be one tool you may choose to use.

Welcome Card/Connection Card

Adjust the front and back side of this Welcome Card/Connection Card to fit the needs of your congregation. Each of the areas can be adjusted. Add or subtract items to reflect the special types of ministries that your congregation offers. It is okay to have more blank space than is provided for in this example. Be sure to add your congregation's name to the top of the card above the Community of Christ nameplate.

Activity Bookmark

The Activity Bookmark is a tool your congregation can use on a regular (monthly/quarterly) basis to keep the activities of the congregation in front of members and friends. The information you provide here should be as complete as possible and can include graphics. This is a fun way to keep your congregation connected to upcoming events.

Be sure to vary the information from time to time so that each bookmark will be visibly different and appealing.

Prayer Card

If your congregation is looking for a way to collect prayer requests from members and friends, this Prayer Card template provides a beginning step. Feel free to adjust as needed. One suggestion would be if your congregation offers a prayer line to call or a prayer chain, you may wish to include information on how someone can connect to that ministry.

Door Hanger

Door hangers are great tools to use to invite neighbors around your congregation to come participate in worship, Sunday school, Vacation Bible School, or other events. You can purchase blank door hanger cutouts from local office supply or paper stores. Or an online search may provide a variety of preprinted door hangers with blank sides to adjust. Be sure when you add an invitation to share with those who may not be familiar with your congregation, that you provide complete details about who is invited, where and when the event will take place, and what is expected of the guest. For example can they invite a friend to join them? Is the event open to children? Is there a cost? Do participants need to register or bring anything? Etc. Try to consider all of the questions that a guest may have before they would feel confident and comfortable joining in with a congregational activity.